

Engelska

Sida: 1 av 7

## Identify your skills

Do you have occupational experience, and would like to know how you can use your experiences from your working life in Sweden?

By doing a self-evaluation, you will get a picture of what is required for the occupation.

In a self-evaluation, you fill out a form that is linked to an occupation on the Swedish jobs market. Your responses are intended to be used as support for you, and you can use the self-evaluation survey in dialogue with an employment officer. Your responses can make it easier for Arbetsförmedlingen and for you to make the right choice among Arbetsförmedlingen's efforts. Perhaps you need support in using your skills in Sweden, getting information on going further, supplementing your education, getting practical experience, or getting a validation.

The questions on the self-evaluation are built on the requirements for various occupations in Sweden. Your responses are based on your knowledge and experiences within the occupation.

All your knowledge and experiences are counted. You yourself are the one evaluating your skills.

This self-evaluation deals with qualifications for work in constructing and maintaining outdoor environments.

Assess your experiences and skills using the levels below, so you can get the best support possible from Arbetsförmedlingen.

### You can start from the following levels to identify your skills

#### 1: No experience

- Here, you perhaps have theoretical knowledge but no practical experience

#### 2: Some experience

- You have tried working during the time you were training

#### 3: Good experience

- You have references and certificates of employment that apply to work in the industry over the period of one year

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**4: Broad experience**

- You have several years of practical experience, and can begin independent work relatively quickly

**5: Extensive experience**

- You can be tested immediately at a work site as a supervisor, manager, or expert
- You have experience in organising and developing operations and have experience in administration and governance
- You have experience communicating how the work in an area is to be conducted, and can engage and motivate employees
- You have experience in organising resources for various projects, groups, lines of business, or employees

Use the free text block at the bottom of the survey if you wish to expound further on your experiences. For example, if you have experiences in the industry but there are no specific questions on it in the self-evaluation survey.

**Can you verify your knowledge and experiences in any way, for example through certificates or affidavits?**

If you have certificates or affidavits, Arbetsförmedlingen can help you get them translated and validated.

English

Self-evaluation form

## Construction and maintenance of outdoor environments

<b>Qualifications that are important for the occupation</b>	<b>1-5(No experience – Extensive experience)</b>				
1. I find solutions for problems in my work	1	2	3	4	5
2. I make my own decisions on how my work is to move forward	1	2	3	4	5
3. I have experience in cooperating with others in my work	1	2	3	4	5
4. I am used to communicating regarding questions that concern my work tasks	1	2	3	4	5
5. I have experience in quality assurance of my work	1	2	3	4	5
6. I can manage physically working an entire day	1	2	3	4	5
7. I can work efficiently in a stressful situation	1	2	3	4	5
<b>Experiences and skills that are important for the occupation</b>	<b>1–5 (No experience – Extensive experience)</b>				
<b>Work environment</b>					
8. I know what a work environment involves	1	2	3	4	5
9. I know how to use protective equipment	1	2	3	4	5
10. I have experience in how to avoid unnecessary burdens and accidents in my work	1	2	3	4	5

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<b>Supervision</b>					
11. I have experience in working as a manager	YES			NO	
12. I have had line management responsibilities	1	2	3	4	5
13. I have had operational responsibilities	1	2	3	4	5
14. I have experience in supervision	1	2	3	4	5
15. I have experience as sole proprietor	1	2	3	4	5
<b>Experiences in the occupational branch</b>					
16. I have experience in building staircases in parks or gardens	1	2	3	4	5
17. I have experience in building walls in parks	1	2	3	4	5
18. I have experience in building fences	1	2	3	4	5
19. I have experiences in building new playgrounds, or rebuilding playgrounds	1	2	3	4	5
20. I have experience in inspecting playgrounds	1	2	3	4	5
21. I have experience in sowing or constructing new lawns	1	2	3	4	5
22. I have experience in pruning fruit trees	1	2	3	4	5
23. I have experience in pruning other trees	1	2	3	4	5
24. I have experience in felling trees	1	2	3	4	5
25. I have experience in reading blueprints	1	2	3	4	5
26. I have experience in making simple sketches for planning a park or garden	1	2	3	4	5

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27. I have experience in making detailed park and garden plans in design programs (e.g. AutoCAD)	1	2	3	4	5
28. I have experience in planning lighting for outdoor environments	1	2	3	4	5
29. I have experience in developing plans for how care and maintenance of outdoor environments is to be done	1	2	3	4	5
30. I have experience in cutting and trimming grass	1	2	3	4	5
31. I have experience in fertilising and watering plants	1	2	3	4	5
32. I have experience in cleaning out flower beds	1	2	3	4	5
33. I have knowledge of handling and clearing weeds	1	2	3	4	5
34. I have experience in raking leaves	1	2	3	4	5
35. I have experience and knowledge of what can be composted, and what happens during composting	1	2	3	4	5
36. I have experience in planting and caring for					
Trees	1	2	3	4	5
Shrubs	1	2	3	4	5
Flowers	1	2	3	4	5
37. I have experience in constructing paths of					
Gravel	1	2	3	4	5
Asphalt	1	2	3	4	5
Stone	1	2	3	4	5

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38. I have experience in constructing water installations such as ponds and fountains	1	2	3	4	5
39. I have experience working with chainsaws	1	2	3	4	5
40. I have experience working with a brush-cutter or trimmer	1	2	3	4	5
41. I have experience driving tractors	1	2	3	4	5
42. I have experience driving trucks	1	2	3	4	5
43. I have experience operating mini-excavators	1	2	3	4	5
44. I have experience in operating riding mowers	1	2	3	4	5
45. I have experience in cleaning outdoor environments	1	2	3	4	5
46. I have experience in taking culture, environment, and safety in an outdoor environment into consideration	1	2	3	4	5
47. I have experience in digging graves and taking care of burial sites	1	2	3	4	5

**If you wish to clarify experiences or knowledge that did not come out in the questions above, please describe them below:**